

Policy Title: Natural Resources Management Policy - 2025

Policy Statement:

Jarrolds Facilities Management (JFM) recognizes the importance of sustainable practices and is committed to the responsible use of natural resources in our operations. This policy aims to minimize the environmental impact associated with the consumption and management of natural resources, promote conservation, and support a sustainable future.

Policy Objectives:

Resource Conservation: JFM is dedicated to conserving natural resources, including water, energy, and materials, through efficient utilization and responsible management practices.

Waste Reduction: JFM will strive to minimize waste generation and promote recycling and reuse initiatives to reduce the demand for raw materials and mitigate environmental impacts associated with waste disposal.

Energy Efficiency: JFM will prioritize energy efficiency measures to reduce energy consumption, lower greenhouse gas emissions, and promote the use of renewable energy sources whenever feasible.

Water Conservation: JFM will implement water conservation measures, such as using water-efficient fixtures, implementing leak detection and repair programs, and promoting awareness among employees and stakeholders.

Sustainable Procurement: JFM will give preference to suppliers and contractors who demonstrate environmentally responsible practices, including sustainable sourcing, packaging, and manufacturing processes.

Environmental Education and Training: JFM will provide regular training and educational programs to employees and stakeholders to increase awareness of the importance of natural resource conservation and encourage responsible behaviours.

Implementation Guidelines:

- a. Encourage employees to switch off lights, equipment, and appliances when not in use.
- b. Optimize heating, ventilation, and air conditioning systems for energy efficiency.
- c. Implement smart building management systems to monitor and control resource consumption.
- d. Promote the use of natural light and energy-efficient lighting solutions.
- e. Adopt best practices for equipment maintenance to maximize energy efficiency and lifespan.

Waste Reduction and Recycling:

- a. Establish recycling programs for paper, plastics, glass, and other recyclable materials.
- b. Reduce paper consumption by promoting digital documentation and

communication.

- c. Encourage the use of reusable products and minimize single use items.
- d. Properly dispose of hazardous waste in compliance with applicable regulations.

Water Conservation:

- a. Implement water-efficient fixtures, such as low-flow faucets and toilets.
- b. Monitor water usage and promptly repair leaks or inefficient systems.
- c. Promote water-saving practices among employees, such as turning off taps when not in use.

Sustainable Procurement:

- a. Prioritize suppliers and contractors who demonstrate sustainable practices.
- b. Consider the environmental impact of products and services during the procurement process.
- c. Encourage the use of recycled or environmentally friendly materials whenever possible.

Environmental Education and Training:

- a. Conduct regular training sessions to educate employees about the importance of natural resource conservation.
- b. Promote awareness campaigns to engage employees in sustainable practices.
- c. Provide resources and guidelines for employees to implement sustainable behaviours in their daily activities.

Review and Continuous Improvement:

This policy will be reviewed periodically to ensure its effectiveness and relevance. Feedback from employees, stakeholders, and industry best practices will be considered for continuous improvement and alignment with changing environmental requirements.

Policy Compliance:

All employees, contractors, and stakeholders are expected to comply with this policy and actively contribute to the sustainable use of natural resources within the scope of their responsibilities.

Policy Dissemination:

This policy will be communicated to all employees, contractors, and stakeholders through various channels, including employee handbooks, training programs, and company-wide communications.

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