

Carbon Reduction Plan

Supplier name: Jarrold Facilities Management Ltd

Publication date: 1st January 2026

Commitment to achieving Net Zero

Jarrold Facilities Management Ltd is committed to achieving Net Zero emissions by 2032.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

We are setting our 2026 baseline, to capture our overall business impact, including business travel, operations and all related activity impact.

Baseline Year: 2026	
Additional details relating to the baseline emissions calculations.	
Our Baseline emissions are a record of the GHG emissions that we have produced in the past, prior to the introduction of our strategies to reduce emissions from 2026. They act as a reference point against which emissions reduction can and will be measured.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
<p>Scope 1 - emissions are direct greenhouse gas emissions that occur from sources that are controlled or owned by Jarrold Facilities Management Ltd.</p> <p>We have 2 company owned petrol vans, used for repairs and maintenance services. Usage is minimal as all services are within a small area.</p> <p>Estimated fuel use pa across both vans = 455 litres. Petrol emission factor - 2.31 kgCO₂e per litre = 1.05 tCO₂e</p>	1.05
<p>Scope 2 - Purchased electricity for office use.</p> <p>Estimated 6,000 kWh/year, UK grid factor - 0.193 kgCO₂e/kWh = 1.16 tCO₂e</p>	1.16
<p>Scope 3 - Emissions currently include employee commuting by car and public transport, and fuel well-to-tank emissions associated with company vehicle use.</p> <p><u>Annual commuting (cars)</u></p> <p>Security staff - 27,600 miles/pa. Cleaning staff - 24,343 miles/pa. Maintenance staff - 4,830 miles/pa.</p>	

<p>Managing Director - 5,520 miles/pa. Support staff - 8,280 miles/pa. 70,573 miles = 113,600km. 113,600km x 0.171 kgCO₂e/km = 19.43 tCO₂e</p> <p><u>Annual commuting (bus)</u></p> <p>Cleaning staff - 4,322 miles/pa Maintenance staff - 1,715 miles/pa Support staff - 1,286 miles/pa 11,785 km/pa x 0.104 kgCO₂e = 1.23 tCO₂e</p> <p><u>Business travel (own vehicle)</u></p> <p>200 miles pa = 322 km 322km x 0.171 kmCO₂e/km = 0.06 tCO₂e</p> <p><u>Supply chain</u></p> <p>Emissions relating to purchased goods and services are not yet quantified. Jarrold Facilities Management Ltd will engage with our supply chain during the next reporting year to obtain supplier-specific carbon data and expand Scope 3 reporting accordingly.</p>	<p>19.43</p> <p>1.23</p> <p>0.06</p> <p>Tbc</p> <p>Total Scope 3 - 20.72</p>
Total	22.93

Current Emissions Reporting

Reporting Year: Baseline emissions have just been calculated and CRP implemented in Jan-2026. Reporting year therefore to be completed Jan-2027.	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	Tbc
Scope 2	Tbc
Scope 3	Tbc
Total Emissions	Tbc

Emissions Reduction Targets

We have committed to becoming net zero by 2032, with near-term targets, validated by the Science Based Targets Initiative, in line with a 1.5-degree scenario. This means that we have reset our baseline year to 2026.

Our commitment involves halving our operational footprint by 2030 against the new baseline, and strengthening the way we embed climate action into our supplier engagement (we already require all suppliers and subcontractors to be compliant with ISO 14001 or equivalent, have a documented Carbon Reduction Plan, and commitment to achieving net-zero by 2040).

Progress against our 2026 to 2032 (and thereafter) targets will be reported in our Annual Report.

Carbon Reduction Projects

The following environmental management measures and projects are being implemented:

Energy Management

Our energy management programme will focus on consolidating and refreshing energy savings within our office space, operating more efficiently, and investing in new technology. We will invest in LED lighting, water waste reduction and putting on devices only when required for use. We will also consider energy performance in the purchase of any new equipment.

Vehicles

We are reviewing the company owned vehicles and will consider replacing with electric / low emission options. When purchasing/leasing new/additional vehicles as the company grows, we will only consider electric / low emission options.

We are exploring the possibility of installing EV chargers at our offices, as well as facilitating staff to travel to and from work using public transport, lift shares and other low emission options.

Technology

We will work with suppliers and internal service owners to perform a carbon impact assessment of our technology, covering hardware, hosting platforms, HR and reporting platforms. This will inform our future technology strategy. We will explore devices with technologies for auto switch on and off and energy savings. We will also review other opportunities to reduce office emissions and utilities.

Employee Engagement

As part of our net zero ambition, we know it's crucial to bring our people along on the journey. This means training, raising awareness and enabling our people to build a confident understanding of today's growing ESG agenda and inspiring them to play their part. We will have nominated Environmental and Sustainability Champions as part of our operations network.

Suppliers

To tackle impacts beyond our direct operations, we will ensure our supply chain embraces and have in place Carbon Reduction Plans, policies and commitments. We will buy from responsible, sustainable, green companies and hold suppliers accountable for their own net zero journey. We will require all supply chain partners to have or be compliant with ISO 14001.

During this year, we will work with our supply chain to calculate and identify carbon emissions for inclusion in Scope 3 data as soon as possible.

Offsetting schemes

We will explore carbon offsetting schemes to further reduce our net impact this year.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by our Managing Director.

Signed on behalf of Jarrold Facilities Management Ltd:

Mary Wisbey

1st January 2026